



ADDENDUM #1

May 31 , 2023

TO: ALL POTENTIAL SUBMITTERS

FROM: NINA ALEXANDER, BUNCOMBE COUNTY PROCUREMENT AGENT

SUBJECT: ADDENDUM #1 FOR RFP REPOSTING In-Home Aide

The following changes, revisions, additions, and/or clarifications to the plans and/or specifications are hereby made a part of the original documents.

Addendum # 1

The following questions were asked by potential bidders (listed in no particular order):

Section 2.6 Proposal Contents

- Does the unit rate apply to the rate paid to CG providing help solely to recipient under that contract or to the agency caregiver as a whole?

The unit rate required for each aide is required solely for this contract. This RFP does not require that the agency provide that pay to all aides within the agency.

- If that rate is between \$17.00 to \$ 18.00 it means that what you used to pay the years prior will sharply increase. Is the county okay with it?

This RFP has asked that agencies provide their unit rate (i.e., cost to do the service) while keeping the requirements of the contract in mind (i.e., nursing rate for supervision being included, the minimum pay rate for aides, mileage, and parking, etc.). The RFP does not list a unit rate for the total cost of the service as agencies should determine that based on their own budgets, costs, etc.

Section 5 Scope of Work

- How many hours/year this contract represent?

The total amount of hours would depend on the unit rate quoted by the provider(s). Currently there is \$472,790 allocated for this service (including case management, service delivery, etc.) We do plan to have a few providers available that can provide this service.

- What is the reimbursement period (time between submitting invoices and payment)?

This can be determined within each contract (i.e. bi-monthly or monthly invoicing).

- Are short shifts (1 or 2 hours) required?

The expectation is that contractors would complete the number of hours required to meet the needs of the client as determined on the purchase of service for each client. This could potentially mean that a client needs only 2 hours. The RFP does outline the maximum amount of hours within each service level.

END OF ADDENDUM #1
RFP REPOSTING In-Home Aide